

### Why is so teamwork important within the workplace?

It can be a fairly easy task to create a team, but quite another to create a good effective team.

### Teamwork is described by Wikipedia as

The collaborative effort of a group to achieve a common goal or to complete a task in the most effective and efficient way. This concept is seen within the greater framework of a team, which is a group of interdependent individuals who work together towards a common goal. There are many elements regarding effective teamwork.

#### Communication:

Effective communication is the most important part of any teamwork process as it involves consistently keeping each person updated never assuming that everyone will have the same information. A good communicator will have good listening skills and by listening to your colleagues you will show them respect, which is by far one of the most essential trust-building methods.

#### Delegation:

Delegation is a win-win when done appropriately, however, that does not mean that you can delegate just anything to anyone. Things you could ask yourself:

- ✓ Is there someone else who has the necessary information or expertise to complete the task?
- ✓ Will the task provide an opportunity to grow and develop another person's skills?
- ✓ Is this a task that will recur, in a similar form, in the future?
- ✓ Do you have enough time to delegate the job effectively? Time involving training and progress checking
- ✓ Is this a task that I should delegate?

If you can answer "yes" to a few of the above questions, then it could well be worth delegating

#### Efficiency:

A strong team will develop systems that allow them to collaborate efficiently to complete tasks in a timely manner. Working together, colleagues will be aware of their own capabilities and the capabilities of the group.

#### Support:

Workplaces have challenges but having a strong team in place can act as a support mechanism for other staff members. They can help each other improve their own performance as well as working together to further improve their professional development. Building strong bonds on trust can be extremely important when facing a particularly difficult challenge.

Teams that work well together understand the strengths and weaknesses of each team member. One of the benefits of strong teamwork is that team leaders and members are adept at identifying all aspects of a project and allocating tasks to the most appropriate team members.

### Why is Teamwork Important?

What a difference teamwork makes. Teams and teamwork have become a central part of our work life. Why is teamwork important? Here are a few examples.

- ✓ Creates synergy – where the sum is greater than the parts.
- ✓ Supports a more empowered way of working, removing constraints which may prevent someone doing their job properly.
- ✓ Promotes flatter and leaner structures, with less hierarchy.
- ✓ Encourages multi-disciplinary work where teams cut across organisational divides.
- ✓ Creates flexibility and responsiveness, especially the ability to respond to change.
- ✓ Pleases customers who like working with good teams (sometimes the customer may be part of the team).
- ✓ Promotes the sense of achievement, equity and camaraderie, essential for a motivated workplace.
- ✓ When managed properly, teamwork is a better way to work!

If you want to put a great team together and would like help using our teamwork concept, please give us a call to discuss your requirements.